

## In-Service Training Credit Guidelines

In-service training credit can be earned through a variety of different delivery methods, including attending workshops, watching videos, and reading articles, and should be related to your role as a CASA volunteer. The chart below outlines the amount of credit which can be earned for different types of training. Be sure to speak to the Training Coordinator if you do not see a specific type of training listed below or would like to know if a certain type of training will qualify for credit.

<b>Training Type</b>	<b>Allowable Credit</b>
<b>Articles in magazine, journals, and newspapers</b>	Maximum of 1 hour per article
<b>Articles in CANO-CASA newsletters</b>	Maximum of 1/2 hour if newsletter contains training article(s)
<b>Internet research for cases</b>	Amount of time spent on research
<b>Books</b>	30 minutes for each 50 pages; maximum of 3 hours per book
<b>Video or DVD</b>	Length of the video or DVD
<b>TV Program</b>	Length of program
<b>Online training module</b>	Amount of time spent taking the course. Use recommended credit, if provided.
<b>Webinar or podcast</b>	Length of webinar or podcast
<b>Satellite broadcast</b>	Length of broadcast
<b>Conference</b>	Length of conference minus breaks and lunch
<b>Community workshop or seminar</b>	Length of workshop or seminar minus breaks
<b>Continuing education or college course</b>	Actual course hours